

FHS SPRING MARKETPLACE

MARCH 10 AND 11, 2018

Applications will be accepted on a first-come, first served basis. In the event that all spaces are filled, your check will be returned. If you are accepted, you will receive a confirmation letter if a self-addressed, stamped envelope is included with your application. Simply turning in your application **does not guarantee acceptance**. All applications will be reviewed and if you are accepted, you will be contacted.

March 10 & 11, 2018
Fox High School
751 Jeffco Blvd.
Arnold, MO 63010
Foxhs.fox.k12.mo.us

Saturday, 9:00 a.m. - 4:00 p.m.
Sunday, 10:00 a.m. - 3:00 p.m.
SET-UP TIME FRIDAY - 3:30-6:30
SET-UP TIME SATURDAY IS 7:00 A.M.
EndicottA@Foxc6.org



- Space (9x6) rental is \$75.00. Spaces w/electric are \$80.00 – electric is not guaranteed.
- Post sales tax ID/form. Visit:** <http://dor.mo.gov/forms/2643S.pdfs> <http://dor.mo.gov/faq/business/special.php>
- Applications will be accepted by mail, email or it can be hand carried to Fox High School.
- First-time crafter pictures are required along with the application; hard copy for file.
 - Update photos of products as needed. A business card would be appreciated.
- No items may be brought other than what is listed on the application.
 - No refunds will be given one month prior to the date of the sale (no exceptions).**
- Bring your own table and chairs, none will be furnished.
- Bring display accessories and painters tape to protect building surfaces.
- Selling food: **Contact the Jefferson County Health Department for required permits. If closed down, space rental will not be refunded.**
- Table covering should reach the floor. Please cover all open sides.
- All exhibitors are responsible for setting up and dismantling their displays.
- All spaces must be cleared after the sale. Exhibitors are not to dismantle displays until after 3:00 p.m. on Sunday.
 - Those who leave early either day will not be invited to return.
- Food and drinks will be sold in the commons at the snack bar.
- Drawings for door prizes take place each day. Contribute an item to the drawing your booth will be advertised in our flyers. We need to know of donation **four** weeks before show. Specify how to advertise your booth below in comments. Only vendors donating may participate in the drawing.
- Children brought by exhibitors are to be strictly supervised.
- PLEASE NOTE: This is a **SMOKE-FREE campus. NO open flames** allowed.
- Contact fire department for extinguisher regulations, if applicable. If closed down, space rental will not be refunded.
- We feel the above rules are important to the success of this show. Any violators may be asked to leave and not return.
- If not present by 8:30 a.m. Saturday, your space may be sold.
 - All participants will be asked to leave the area by 4:45 p.m. on Saturday.

Detach and return the bottom of this form, SASE, payment, and photo. Payment payable to: Fox High School Mail or drop off reservation to Fox High School, Attn: Amy Endicott, 751 Jeffco Blvd, Arnold, MO 63010 | Phone 636-212-1772

KEEP TOP PORTION FOR YOUR INFORMATION

Space No. _____ (assigned) All exhibitors must be present both days, 9:00 a.m.-4:00 p.m., Saturday & 10:00-3:00 p.m., Sunday March 10 & 11, 2018

If you leave early, you will not be invited to return

Fox Senior High School

Name: _____ Phone: _____

Email: _____

Address: _____

Type of craft (be specific): _____

Comments:

Electric ___ Spaces ___ Donation ___; “_____” is how I would like to be advertised in district flyer with donation.