

FALL ARTS & CRAFT SHOW

Fox High School - November 3 & 4, 2018

Applications will be accepted on a first-come, first served basis. In the event that all spaces are filled, your check will be returned or you can request to be placed on a wait list. If you are accepted, you will receive a confirmation letter 2-4 weeks prior to the show. Please contact Amy if you want confirmation sooner. Simply turning in your application does not guarantee acceptance. All applications will be reviewed and if you are accepted, you will be contacted.

November 3 & 4, 2018
 Fox High School
 751 Jeffco Blvd.
 Arnold, MO 63010
 Foxhs.fox.k12.mo.us
EndicottA@foxc6.org

Saturday, 9:00 a.m. - 4:00 p.m.
 Sunday, 10:00 a.m. - 3:00 p.m.
 SET-UP TIME FRIDAY - 3:30-6:30 P.M.
 SET-UP TIME SATURDAY IS 7:00 A.M.
 SET-UP TIME SUNDAY IS 9:00 A.M.

Please note: You will not be permitted into the building prior to the times listed.

- Space rental is **\$75.00**. Spaces with electric are \$80.00- electric is not guaranteed.
- ⇒ **Post sales tax ID/form. Visit:** <http://dor.mo.gov/forms/2643S.pdfs> <http://dor.mo.gov/faq/business/special.php>
- Applications will be accepted by mail, email, or it can be hand carried to FHS.
- First-time crafter pictures of items **required** along with the application. Please update hard copy photos as needed.
- *No refunds will be given one month prior to the date of the show (no exceptions).**
- *Selling food: contact Jefferson County Health Department for regulations.** If closed down, no refunds.
 - Handing out candy, providing samples, selling wrapped or unwrapped products; permits may be required.
- Bring your own table and chairs, none will be furnished.**
- Space size will be approximately **9'x6' in commons and large gym;**
- Table coverings should reach the floor.**
- All exhibitors are responsible for setting up and dismantling their displays.
 - Use display accessories that protect your products and venue.
 - Only blue painters tape has been approved for all building surfaces.
- Extension cords and surge protectors are not provided.** 10' to 25' cords may be needed.
- Exhibitors are not to dismantle displays until after 3:00 p.m. on Sunday. Those who leave early either day will not be invited to return.
- Food and drinks will be sold in the commons at the snack bar.
- Drawings for door prizes take place each hour. You may participate only if you have donated.**
If you would like to contribute an item to the drawing your booth will be advertised in our flyers.
- We need to know of donation four weeks before the show to guarantee advertisement.**
- Children brought by exhibitors are to be strictly supervised.
- Please note: This is a **SMOKE-FREE campus. No open flames allowed.**
- Disruptive behavior or phone calls during guest hours is prohibited and may result in dismissal from the show.
- If any crafter is not present by 8:30 a.m. Saturday, their space may be sold and a refund will **NOT** be issued.
- All exhibitors will be asked to leave the area by 4:45 p.m. on Saturday.

Please fill out and send the bottom of the form, product photos, SASE, and payment.

made payable to: Fox High School

Mail the reservation to: Fox High School, Attn: Amy Endicott, 751 Jeffco Blvd., Arnold, MO 63010 Phone: 636-212-1772

PRINT AND SEND BOTTOM PORTION ONLY. KEEP THE TOP PORTION FOR YOUR INFORMATION.

Space No. _____ (REQUESTED) **Saturday and Sunday, November 3 & 4, 2018** **FOX SENIOR HIGH SCHOOL**

NAME: _____ PHONE: _____

ADDRESS: _____

EMAIL: _____

Type of craft (be specific): _____

Website: _____ ETSY Page _____

_____ Electric _____ # of Spaces _____ Donation _____ Advertised Name?

Comments _____



RETURN BOTTOM PORTION TO: Amy Endicott * 751 Jeffco Blvd, Arnold, MO 63010 * EndicottA@foxc6.org * 636-296-5210